



AUTHORS' LICENSING AND COLLECTING SOCIETY  
Barnard's Inn, 86 Fetter Lane, London, EC4A 1EN  
+44 (0)20 7264 5700, [alcs@alcs.co.uk](mailto:alcs@alcs.co.uk), [alcs.co.uk](http://alcs.co.uk)



MR BORIS JOHNSON MP  
1 CARLTON GARDENS  
LONDON  
SW1Y 5AA

**Main writing name:** Boris Johnson  
**ALCS reference:** JOHNSONB0039

**Paid by: BACS**  
**Statement date:** 20 March 2019  
Payment will be made on or after this date

## Statement Summary

<b>Total royalties</b>	<b>121.67</b>
Member's commission (9.5%)	(11.56)
ALCS Commission Reimbursement - 2017/18	7.13
<b>Total royalties less commission</b>	<b>117.24</b>
Plus Self billing VAT @ 20%	0.00
<b>Less</b>	
ALCS membership	0.00
VAT on ALCS membership @ 20%	0.00
UK withholding tax @	0.00
<b>Total due to you (UK pounds)</b>	<b>117.24</b>



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9780007119141 : FRIENDS, VOTERS, COUNTRYMEN -

**21.37**

**General Photocopying/Audiovisual Payments**

Miscellaneous Books Fees - EU

**24.17**

Miscellaneous Books Fees - International

**13.29**

Miscellaneous Books Fees - UK

**62.84**

**Total royalties**

**121.67**

Member's commission (9.5%)

(11.56)

ALCS Commission Reimbursement - 2017/18

7.13

**Total royalties less commission**

**117.24**

Plus Self billing VAT @ 20%

0.00

**Less**

ALCS membership

0.00

VAT on ALCS membership @ 20%

0.00

UK withholding tax @

0.00

**Total due to you (UK pounds)**

**117.24**

*Note 1*

Self billing VAT is applied to all sources net of commission (this is only relevant if you are a member of the ALCS self billing scheme).

*Note 2*

If non-resident, UK Tax will be deducted on all UK sources only unless a valid tax exemption certificate is held.



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## MARCH 2019

### DO YOU HAVE A QUESTION ABOUT THIS STATEMENT AND THE WORKS YOU'VE BEEN PAID FOR? TRY THE FOLLOWING:

- Have a look at the distribution information available on our website [alcs.co.uk](http://alcs.co.uk)
- Call us on +44 (0)20 7264 5700
- Email: [distributions@alcs.co.uk](mailto:distributions@alcs.co.uk)

When contacting us, try to have your **ALCS reference** to hand: it will mean we can deal with your query quicker.

Please note that to protect your data and ensure that we are discussing the correct account with you, you will be asked to answer some security questions before we will discuss any details of your account with you.

### HAVE YOU NOTICED A MISTAKE?

You're the person that knows your work the best, so please check and make sure that we've got all the information about your works correct. It's up to you to point out any mistakes we've made. So, if we have, please contact us on +44 (0)20 7264 5700 or email [distributions@alcs.co.uk](mailto:distributions@alcs.co.uk) and let us know what we've got wrong.

### UK TAX ISSUES

**Please note that the details below are only general guidelines regarding the tax implications of the payments we make to you. We are not authorised to advise on your individual tax position. If you have any doubts about your personal tax, please contact your accountant, financial advisor or the tax authority of the country where you are resident.**

#### a) ALCS COMMISSION & MEMBERSHIP FEES

Generally, tax is calculated on the **net** income you receive from us – ALCS commission and fees are allowable expenses which can be deducted from the gross royalties. The precise method by which you declare this to your local tax authority depends on your personal tax status and the jurisdiction where you are based.

#### b) TAX WITHHELD BY ALCS (THIS APPLIES ONLY TO OUR NON-UK BASED MEMBERS)

We are obliged to withhold tax from the royalties on UK sourced payments unless we hold a valid tax exemption for you.

If withholding tax has been deducted, we are unable to refund it. However, you may be able to claim a refund from your local tax authority, normally via your tax return. Please use the certificate included with this statement.

You can apply for an exemption from Her Majesty's Revenue & Customs (HMRC). If your request is accepted HMRC will notify us directly. To do this, you will need to request an 'Application for relief at source from UK income tax on royalties'. Visit [www.gov.uk/tax-uk-income-live-abroad/taxed-twice](http://www.gov.uk/tax-uk-income-live-abroad/taxed-twice).

If you believe that we already hold the appropriate certificates on your behalf and that we have deducted the tax in error, please email [finance@alcs.co.uk](mailto:finance@alcs.co.uk). For information on foreign withholding tax deductions please visit: [alcs.co.uk/tax-and-deductions](http://alcs.co.uk/tax-and-deductions)

### SELF-BILLING SCHEME

If you are registered for VAT and wish to take advantage of this scheme, please complete a Self-Billing VAT Undertaking Form and return it with a copy of your VAT registration certificate. To download the form and a copy of the explanatory letter from HMRC, visit our website [alcs.co.uk/vat-tax](http://alcs.co.uk/vat-tax) or request a copy by emailing [finance@alcs.co.uk](mailto:finance@alcs.co.uk) or by calling +44 (0) 20 7264 5700. Please also let us know if you have deregistered for VAT.

Please note that this is only available to Ordinary or Successor Members.

### PERSONAL DATA AND PRIVACY POLICY

In line with UK and European legislation regarding data protection, ALCS has an updated personal data policy that sets out how we use your personal data and what your rights are in relation to it. This can be viewed on our website at [alcs.co.uk/Personal-Data-and-Privacy-Policy](http://alcs.co.uk/Personal-Data-and-Privacy-Policy).

**Please note that ALCS has moved to: Fifth Floor, Shackleton House, 4 Battle Bridge Lane, London, SE1 2HX.**